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20 August 1947

CENTRAL INTELLIGENCE GROUP

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LIAISON CONTACTS OF THE CENTRAL INTELLIGENCE GROUP WITH U. S. GOVERNMENT AGENCIES OTHER THAN THE DEPARTMENTS OF STATE, ARMY, NAVY, OR AIR FORCES

References;

a.
b.
c.
d.

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Operations Memorandum [] dated 19 February 1947, is rescinded

1. Purpose: This memorandum further implements reference a and establishes procedures for the control and maintenance of liaison on intelligence and policy matters with government agencies other than the Departments of State, Army, Navy or Air Forces, or any of their subdivisions or any joint agency constituted exclusively thereof.

2. Exceptions:

a. These procedures do not apply to:

(1) Executive for Inspection and Security in the conduct of the investigations referred to in paragraph 4.

(2) Executive for Administration and Management in matters pertaining to routine administration.

(3) Office of the General Counsel in connection with congressional and legal contacts.

(4) The Office of Special Operations.

(5) Liaison with the Atomic Energy Commission and the Joint Research and Development Board, which will be conducted through the Chief of the Nuclear Energy Group and the Chief of the Scientific Branch respectively.

(6) Liaison with the White House Staff, which will be conducted through the Executive Director.

b. CIG activities desiring liaison with non-IAB agencies on matters falling within the categories noted in "a" above, will channel their requests through CIG offices indicated therein.

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3. Written Intelligence: The interchange of written intelligence or intelligence information shall be in accordance with approved procedures of the Office of Collection and Dissemination.

4. Liaison Clearing Authorities: The Director has requested the heads of several government agencies to designate liaison clearing officers for their agencies. These officers shall be known in CIC as "Liaison Clearing Authorities". Their names will be furnished to ICAPS which will in turn furnish them to the Executive for Inspection and Security requesting the establishment of security policies for each of the agencies. These policies, when established, shall control the security aspect of all liaison governed by this memorandum.

5. Liaison Register and Control Procedures:

a. ICAPS shall record in a Liaison Register all authorized continuing contacts, and periodically publish a roster of such contacts. Each office shall note upon one copy thereof the last date of each liaison contact and return it to ICAPS within five working days after receipt.

b. The head of each Office of CIC shall designate one individual and an alternate in his Office who shall be the sole contact with ICAPS for the purpose of obtaining authorization for liaison.

c. When any individual in CIC desires to establish a contact in a government agency other than the Departments of State, Army, Navy or Air Forces, he shall, through one of the officers designated in accordance with "b" above, request authority of ICAPS, giving essential background information and stating whether or not the liaison contact is expected to be continued. This request may either be in writing or by telephone within the limitations of security regulations. ICAPS shall thereupon arrange appropriate liaison.

✓ d. When a continuing contact established through the Liaison Clearing Authority is not exploited for a period of six months, it shall be considered as cancelled and ICAPS shall remove it from the Register.

e. Continuing liaison contacts with the Liaison Clearing Authority of a government agency shall be authorized by ICAPS only in exceptional cases.

6. When liaison is authorized, discussion will not divulge information classified by CIC as higher than "Restricted" unless specifically approved in a higher classification by the Executive for Inspection and Security. Nothing in this paragraph shall be construed to prevent discussion of information and material which is held by the contacted agency and is of a higher classification.

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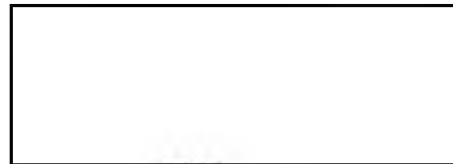
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7. When any office of CIG is initially approached by another government agency for the purpose of discussion of intelligence, intelligence information or operational matters, the following procedure will be followed:

a. If neither security nor policy is involved, an effort shall be made to satisfy the inquiry insofar as practicable.

b. If security or policy is involved, or if doubt exists, the name, title, agency and phone number of the caller shall be taken, and he shall be informed that the proper person in CIG will return his call. ICAPS shall be immediately informed and be responsible for further action.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:



Captain, USN
Executive Director

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